

**Job Title: Manager – Strategy & Government Coordination**

**Location:** Greater Noida, UP

**Department:** Medical Devices Export Promotion Council

**Reports To:** Executive Director

**Job Summary:** The Manager – Strategy & Government Affairs will play a key role in developing, analyzing, and advising on strategies related to trade, export-import policies, and tariffs. The role will involve liaising and coordination with government agencies, stakeholders, and industry leaders to ensure alignment with economic and trade regulations. The manager will also contribute to policy formulation and implementation in line with India's and global trade objectives.

**Key Responsibilities:**

- **Export-Import Policy & Tariff Strategy:**
  - Analyze and monitor changes in global and Indian export-import policies, tariff regulations, and trade barriers in medtech sector.
  - Provide strategic recommendations on tariff classifications, duty structures, and incentives to optimize trade opportunities.
  - Engage in discussions related to Free Trade Agreements (FTAs), ensuring alignment with organizational objectives.
- **Policy Analysis and Government Relations:**
  - Track policy developments, economic reforms, and legislative changes that impact the medtech trade and government affairs.
  - Build and maintain relationships with relevant government bodies, regulators, and trade associations.
- **Economic Research and Market Analysis:**
  - Conduct research and provide insights on economic trends, trade imbalances, and tariff changes that could affect the organization's strategic goals.
  - Gather market intelligence and support the leadership team with data-driven analyses for decision-making.
- **Regulatory Compliance and Trade Facilitation:**
  - Understand compliance with national and international trade regulations.
  - Understand processes to streamline import-export operations, including customs procedures and documentation.
- **Strategic Partnerships and Representation:**
  - Represent the organization in trade forums, policy discussions, and industry events.
  - Establish strategic partnerships with international trade bodies, think tanks, and government agencies.

**Qualifications:**

- **Education:** Master's degree in Economics, International Trade, Public Policy, or a related field. Advanced degree preferred.
- **Experience:** Minimum of 7 years of experience in government relations, trade policy, or export-import strategy in medical devices sector.
- **Technical Skills:**
  - Strong knowledge of regulatory standards and practices in the medical devices industry.
  - Strong understanding of international trade policies, tariffs, and FTAs.
  - Experience in economic research and policy formulation.
  - Proficient in data analysis and market research related to trade and policy.
- **Soft Skills:**
  - Excellent analytical and research skills, with attention to detail.
  - Strong communication and interpersonal skills, capable of engaging with diverse stakeholders.
  - Ability to work independently and manage multiple projects simultaneously.
- **Certifications:**
  - Certifications in trade policy and/or regulatory affairs are highly desirable.

**Working Conditions:**

- Office-based with occasional travel to manufacturing sites and regulatory bodies.
- May require extended hours to meet regulatory deadlines.

**Benefits:**

- Competitive salary and benefits package (12-14 Lakhs pa)
- Opportunities for professional development and career growth.

**Application Process:**

Interested candidates should submit a resume, cover letter, and references by **15<sup>th</sup> November 2024**. Applications can be sent to [recruitment.epcmd@gmail.com](mailto:recruitment.epcmd@gmail.com).